



# THE CLASSICAL ACADEMY BOARD OF DIRECTORS MEETING

WEDNESDAY, OCTOBER 7<sup>TH</sup>, 2009, 6:00-9:00P.M.

NORTH CAMPUS, RM 3303/05

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## AGENDA

- I. Call to Order (6:00pm)
- II. Pledge of Allegiance/Roll Call
- III. Comments related to Agenda Topics
- IV. Consent Agenda Items
  - a. None
  - b. Reminder of Board 2009-10 Priorities: 1. Policy & Procedures, 2. President Job Description & Objectives, 3. Core Values / Assisting Parents Definitions
- V. Discussion Agenda Items
  - a. TCA Policy & Procedures Review & Updates
    - i. Item: Update board on Policies & Procedures adopted/changed in top six priority areas
      1. Update regarding what will be implemented, trained, & communicated by Oct 30<sup>th</sup>
      2. Areas = Conflict resolution, Bullying and racial harassment, Non-discrimination policy, Safety, Conflict of interests, & Protection for students with disabilities
    - ii. Presenter: Mark Hyatt For: Information Est. Time: 15 mins
  - b. Board Conflict Resolution Policy
    - i. Item: Review Board Policy and Ombudsman Proposal
      1. Review 2<sup>nd</sup> Draft Board Conflict Resolution Policy
      2. Review 2<sup>nd</sup> Draft of Ombudsman Job Description
    - ii. Presenter: Jim Kretchman / Ron Mast For: 2<sup>nd</sup> Read & Vote Est. Time: 30 mins
  - c. Administration Conflict Resolution Procedure
    - i. Item: Review Admin Draft Conflict Resolution Procedure Proposal
    - ii. Presenter: Mark Hyatt For: 1<sup>st</sup> Read & Discussion Est. Time: 20 mins
  - d. Core Values Document
    - i. Item: Update on documenting Core Values and next steps
    - ii. Presenter: Jim Kretchman For: Status/Plan Update Est. Time: 50 mins
  - e. TCA President Job Description & 2009-10 Objectives
    - i. Item: Document TCA President Job Description & 2009-10 Objectives
    - ii. Presenter: Matt C. / Jim Woody For: Re-Discuss / Vote Est. Time: 15 mins

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- f. TCA Building Corporation Board Nomination
  - i. Item: Nominate Chris Bender to fill current vacancy and join Rick Mueller & Lisa Ruth
  - ii. Presenter: Ron Mast For: Discuss / Vote Est. Time: 5 mins
  
- g. Recommended Additional Key Staffing Position
  - i. Item: Staffing recommendation to create Director of Strategic Programs
    - 1. Include budget impacts, and timelines
  - ii. Presenter: Mark Hyatt For: Information Est. Time: 10 mins
  
- h. Reminder of Board Practices per existing Board Policies and state laws
  - i. Item: To review how Board practices align with existing Board Policies, Sunshine Laws, and overall transparency
  - ii. Presenter: Steve Pope/ Eric Hall For: Information Est. Time: 10 mins
  
- i. Board Debrief / Action Item Review
  - i. Item: To debrief the board meeting and action items from tonight's meeting
  - ii. Presenter: Board Chair For: Discussion Est. Time: 5 mins
  
- VI. Executive Session – per C.R.S. § 24-6-402(4)(b) for the purpose of receiving legal advice.
  
- VII. Executive Session – per C.R.S. § 24-6-402(4)(f), for the purpose of discussing personnel
  - i. Provide ongoing Job Performance Feedback to TCA President
  - ii. Presenter: Steve Pope / Ron Mast For: Discussion Est. Time: 15 mins
  
- VIII. Future Agenda Items
  - a. October 2<sup>nd</sup> Board Meeting Tentative Agenda Items (Note: some items will be deferred to November)
    - i. Spotlight Presentation – College Pathways
    - ii. Top Priority Policy Reviews/Updates (Mark) – Ongoing until implemented
    - iii. TCA Election Cycle - Propose modifications to TCA Election cycle to maximize board stability (Lisa S.) For: Discussion/1<sup>st</sup> Read
    - iv. BKD Financial Audit Report = Provide status of final report and next internal steps planned (Mark Hyatt) For: Information
    - v. 5 year Financial/Capital Plan including Mill Levy revenue allocation (Mark) – Oct
    - vi. Safe2Tell reporting to TCA community policy (Mark) – Oct
    - vii. College Pathways commitments for Feb 2010 D20 Review (Mark) – Oct
    - viii. Safety & Security Update (Mark) – Oct, then Bi-monthly Dec, Feb
    - ix. CSAP Report (Mark) – Oct
    - x. Charter Review: Status of Charter Contract Annual Renewal (Mark) – Oct
    - xi. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies (TBD) – Oct
    - xii. Board Training Process for new board members (Matt) – Oct

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b. November Tentative Agenda Items

i. Spotlight Presentation – TBD

ii. Top Priority Policy Reviews/Updates (Mark) – Ongoing until implemented

iii. Core Values & Assisting Parents Update (Jim) – Ongoing until implemented

iv. Board Communication Plan (Ron M.)

v. Board Governance Model (TBD) – TBD

vi. Great Starts Programs Update (Mark)– Nov

vii. Disposition of Titan Trust Review / Stewardship (Mark) – Nov

viii. Endowment Review – Nov

c. Future Potential Agenda Items

i. Teacher Compensation Plan – TBD

ii. Fundraising Report – TBD

iii. Board Development – TBD

VIII. Adjournment